



WASHINGTON

DEPUTY PROSECUTING ATTORNEY

\$114,912 - \$126,108+ DOE

Plus Excellent Benefits

Apply by

June 28, 2026

(First Review, Open Until Filled)

PROTHMAN



THE COMMUNITY



Douglas County is located near the geographic center of Washington. The Columbia River binds the County on the north, the west and the south. Grant County, formerly a part of Douglas County, is on the east. Douglas County is geographically diverse with elevations ranging from 600 feet above sea level near the Columbia River to more than 4,000 feet on Badger Mountain. Basalt rock outcrops and glacial erratic's can be found in close proximity to fertile farmland. Irrigated orchard lands are located primarily in the lower elevations, while dryland farming dominates the upland areas. Forested areas and areas with shrub steppe vegetation provide diverse wildlife habitat in the County. With an area of 1,820 square miles, Douglas County ranks 17 in size of Washington's 39 counties. The County is comprised of the cities and towns of East Wenatchee, Rock Island, Orondo, Waterville, Mansfield and Bridgeport, and home to an estimated 43,696 residents.

The primary industry in Douglas County is agriculture, including the raising of crops and associated industries such as packaging, warehousing, shipping and processing. Apples, wheat and cattle are the primary crops, although there are significant other crop varieties in the County. Approximately 33% of the workforce in Douglas County is employed in agriculture—twice that of retail trade, which is the second highest employment sector.

Douglas County is bordered by the Columbia River and several lakes which offer boating, fishing, and other water sports. Mission Ridge Ski & Board Resort is located conveniently within 30 minutes from the County's largest city, East Wenatchee.



The Badger Mountain Ski Area, located near the Town of Waterville, offers great beginning level family skiing opportunities. For outdoor enthusiasts, there are several recreational sports available such as hiking, biking, hunting, skiing, fishing, and more all within a short distance. For those who want to escape to the big cities for entertainment, Seattle and Spokane are within a 2 ½ hour drive.

THE COUNTY

Douglas County was created in 1883 and named after U.S. Senator Steven Douglas of Illinois who was the chairman of the U.S. Commission on Territories when the Territory of Washington was created. Waterville was designated the County Seat in 1886 and the current Courthouse was initially constructed in 1905.

Douglas County is governed by a three-member Board of Commissioners. Commissioner terms are four years, with staggered elections. The County employs 230 FTEs and operates on a total budget of \$45,000,000. Elected Departments include the Assessor, Auditor, Clerk, District Court Judge, Sheriff, Superior Court Judge, and Treasurer. The Douglas County Commissioners oversee the following departments: Land Services (Planning), Transportation, MIS (IT), Countywide Solid Waste, Developmental Disabilities, Facilities, Douglas County Fair, and Office of Public Defense.

THE POSITION

Under the direction of the Prosecuting Attorney, the Deputy Prosecuting Attorney represents Douglas County in criminal and civil matters, with a primary focus on criminal prosecution at the District Court level. Responsibilities include preparing and prosecuting criminal cases in District Court or Superior Court, handling RALJ appeals before the Superior Court and felony appeals before the Court of Appeals and Supreme Court, and covering calendars and trials in Superior, District, and/or Juvenile Court as required.

The Deputy Prosecuting Attorney reviews referred cases for charging and legal sufficiency, determines appropriate charges, and works closely with law enforcement to ensure thorough investigation and legal compliance. This includes providing legal advice on statutory and constitutional issues. The role handles pretrial matters such as preliminary appearances, omnibus hearings, bail hearings, suppression and confession hearings, pleas, and sentencing. The role is also responsible for researching legal issues, drafting memoranda, motions, and briefs, and preparing cases for litigation or administrative proceedings.

Trial strategy, including the organization, timing, and presentation of evidence and witnesses, falls within the Deputy Prosecuting Attorney's discretion, in coordination with Victim/Witness staff. The position keeps the Prosecuting Attorney and other parties informed of case progress and direction and may assist other attorneys with legal research and drafting. While the focus is criminal prosecution, occasional civil-side duties may be assigned. Court appearances are a required part of this role. However, Deputy Prosecuting Attorneys may work from home when not needed in court. The office is not yet paperless but expects to make a major shift in that direction by July 1, 2026.

For a complete list of responsibilities, please review the full job description found [here](#).



THE IDEAL CANDIDATE

Required Education & Experience

- Membership in good standing with the Washington Bar Association.
- A valid Washington State driver's license.
- Satisfactory criminal background check required as job offer condition.

Necessary Knowledge, Skills, and Abilities

- Advanced skills with computers and software, with an emphasis on the MS Office Suite.
- Strong English language skills, both oral and written.
- Ability to organize and plan multiple tasks and responsibilities.
- Strong public relations, customer service, and telephone skills in stressful situations.
- Ability to effectively deal with people who may be emotionally charged by issues and information.
- Ability to establish and maintain effective working relationships and good public relations with other employees, agencies, property owners, and the general public.
- Ability to successfully perform responsible and complex work involving the use of independent judgment and personal initiative without supervision.
- Ability to maintain composure under stressful situations and provide problem-solving techniques.
- Ability to meet deadlines while maintaining the flexibility necessary to accommodate any given situation.
- Willingness and ability to attend meetings and training in and outside the Douglas County area.
- Projection of a professional image.

COMPENSATION & BENEFITS

- **\$114,912 - \$126,108+ DOE**
- 100% Employer-paid medical coverage for the employee (three medical plan options.)
- 100% Employer-paid dental coverage through Delta Dental.
- 100% Employer-paid vision coverage through Ameritas.
- Employer-paid life & accidental death insurance through Mutual of Omaha (\$12,000 coverage.)
- Optional AFLAC and Life Flight supplemental plans.
- HRA VEBA (Health Reimbursement Account) - County contributes minimum \$125 up to \$305.57.
- Flexible Spending Accounts (pre-tax insurance premiums, healthcare, and dependent care.)
- Employee Assistance Program.
- Washington State Retirement Systems (PERS / PSERS eligible/required) – employer and employee contributions.
- 2.5% County-funded deferred compensation through Nationwide or DRS (optional employee contribution.)
- Longevity Pay: begins after 5 years at \$35.50/month, up to \$377.50/month after 30 years.
- Bilingual pay available.
- 11 Paid holidays per year.
- 1 Paid floating/personal holiday per year.
- Sick Leave: 8 hours accrued per month.
- Annual Leave / Paid Time Off: 8 hours per month to start, increasing with longevity up to 15 hours per month.
- Vacation pool may be available.
- Relocation and housing assistance package available.
- Work from home available, when DPA is not required in person in Court.



**To learn more about
Douglas County, Washington
please visit:**

www.douglascountywa.gov

Douglas County is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **June 28, 2026** (first review, open until filled). Applications, supplemental questions, resumes and cover letters will only be accepted electronically. To **apply online**, go to **www.prothman.com** and click on "**Open Recruitments**", select "**Douglas County, WA – Deputy Prosecuting Attorney**", and click "**Apply Online**", or click [here](#). Resumes, cover letters and supplemental questions can be uploaded once you have logged in.

PROTHMAN

www.prothman.com

206.368.0050